

Writing Committee-January 7, 2008

Attendance: Heather Sebastianelli, Amy Bryan, Becky Byrd, Mozelle Weldon, Priscilla Crumpler, Karen Monazah, Emily Rowe, Vickie Whaley, Pam Smith, Cherry Townsend, Pat Carraway

Chairperson: Becky Byrd

Secretary: Heather Sebastianelli

Minutes:

- Reviewed minutes from last meeting and reviewed writing plan.
- Took out actions steps if they were already being used and labeled them as a resource.
- Resource-Assistants need to be trained to teach children how to use “The Writer”.
- Resource- Continued use for “The Writer” 4-5 for the writing plan with a scheduled weekly time.
- Worked diligently on revising a plan that is realistic and manageable.
- Heather Sebastianelli-Process Manager for Key Process 1-Using the Writer’s Workshop and other various material for a balanced writing approach.
- Becky Byrd-Process Manager for Key Process 2- Provide training in writing instruction to all classroom staff.
- Process Managers will measure these goals by administering a yearly survey.